

**MINUTES OF PACT LTD BOARD MEETING
HELD AT APPLGARTH, NICHOLSON LANE, PENRITH CA11 7UL ON 8.5.13 at 7.30**

ATTENDEES:

Peter Ward (PW); Maureen Ward (MW); Chris Cant (CC); Peter Dicken (PD); Nigel Jenkins (NJ); Geoff Rockliffe-King (GRK):

APOLOGIES:

Christine Sutherland; John Bodger; Peter Clarke.

AGENDA

1. Apologies (as above)
2. Declarations of interest will be noted for each item on agenda
3. Minutes of last meeting
4. Matters Arising

- Co-op membership
- Chair of PACT Ltd
- Eden Local
- Quick Books
- Purchases
- Display Boards from CAfS

5. CVS MEMBERSHIP
6. Projects update

- Feedback on review meeting with CAfS
- Tree Whisperers
- Freegle
- Egg Map

7. Launch event for PACT Ltd

It was noted that John Bodger has undertaken a cycle ride in aid of Leukaemia and Lymphoma Research. If anyone would like to sponsor him please follow the following link <http://www.justgiving.com/John-Bodger>

ITEM	DISCUSSION	ACTION
1	Christine Sutherland, John Bodger, Peter Clarke	
2	Proposed to note declarations of interest for each item on agenda	Agreed
3	Minutes of last meeting had been circulated. Proposed that can be signed as an accurate record	Agreed
4	It was noted that we are now members of Co-operatives UK. Proposed to keep the letter of confirmation in the Secretary's file.	Agreed
	NJ indicated his willingness to become Chair of PACT Ltd from the date of the AGM for PACT (old- style) in a few months' time. CC and PW agreed to advise on procedural matters. GRK offered to host board meetings occasionally.	All agreed
	GRK has been in touch with Lee Quinn of Eden Local which is gradually focussing on environmental issues and has approx 6 times the circulation figures of The Herald. They will meet on Friday 10th May to discuss a regular PACT feature. NJ and Jaki Bell are willing to commit to this.	Noted
	It was proposed that the regular preparation of this feature in Eden Local would be legitimate use for some of the money PACT Ltd receives from CAfS for Sustain Eden.	Agreed
	CC has purchased Quick Books and experimented with the software. PW offered CC the opportunity to join in any training CAfS have for this as they have also just purchased the software.	Noted
	NJ proposed that we hire a gazebo when necessary rather than buy one.	Agreed

ITEM	DISCUSSION	ACTION
4cont	<p>NJ proposed that we do buy a projector as the price has dropped significantly recently and we would make good use of it. He also proposed that we buy a screen.</p> <p>PC was to ask CAfS if they were getting rid of their display boards - to discuss at next meeting PW to investigate copper framework display boards at CAfS to ascertain if these would be a better option.</p>	<p>Agreed</p> <p>Noted</p>
5	<p>CC has been sent details of CVS membership. As we already have advice on tap from the Co-op Hub, PW proposed that we monitor CVS activities to assess the benefits of membership before committing.</p>	<p>MW to research over next few months and report</p>
6	<p>PW,CC and NJ all declared interest as they are being paid for their work on these projects. CC and PW attended the review meeting at CAfS to report on the Freegle, Opt4 and Tree Whisperers projects. CC feels that the Freegle project will achieve its target, and just some tweaking to do on the evaluation.</p> <p>PW reported that CAfS wanted the accounts recorded on a cash basis rather than accrual, so he has to prepare these. The Opt4 projects shows a lack of expenditure against estimates but this is because they have not had the high legal costs anticipated and the project has slipped slightly against the original timescale. The Tree Whisperers project will concentrate on a smaller number of schools initially - 10-15 in the first year, and then another 10-15 in the second year.</p>	

ITEM	DISCUSSION	ACTION
6 cont	CC reported that registration for the Egg Map is slow but there will be opportunity to publicise it at events like Penrith on a Plate.	Noted
7	It was proposed that we discuss the launch event for PACT Ltd at the next meeting	Agreed
AOB	<p>There has been publicity for Solar Schools arriving with various people by email. This is crowd funding activity encouraging communities to raise money for local schools to install solar panels on their roofs.</p> <p>GRK suggested that we review the graphics of our logo now that we are PACT Ltd. there was some discussion about this but it was proposed that as our logo was beginning to be well recognised locally, we should keep it the same.</p>	<p>NJ to research and find out if we can add value locally</p> <p>Agreed</p>
AOB cont	<p>NJ reported that he had spoken to the Climate Change department in Cumbria County Council (there is no Climate Change officer at present) about the recent exchange of letters in The Herald on the subject. NJ put forward the idea of a public debate and PW suggested that we could possibly use some of the money that comes to PACT Ltd from Sustain Eden to organise a weekend of Climate Change events. It was proposed that discuss this further at the next meeting</p>	<p>Agreed</p>

The meeting closed at 9.45

Date of next meeting 5.6.13 at Applegarth

Signed as true record.....