

Minutes of PACT Ltd Board Meeting held at White Gables, Wordsworth Street, Penrith on 5th June 2013

Agenda

1. Apologies
2. Any declarations of interest will be noted for each item
3. Minutes of last meeting
4. Review of PACT progress to date, discussion on future direction (hopefully involving Tim Gale - Sustainability Team Leader, CCC) Separate discussion document included with agenda.
5. Projects update - particularly Sustain Eden
 - ESCO
 - Tree Whisperers
 - Freegle Food Share
 - Egg Map
 - Transport project
6. Launch Event for PACT Ltd; AGM
7. Other Matters Arising
 - Eden Local - Lee Quinn
 - Quick Books software
 - Possible purchases - gazebo, projector
 - Display boards from CAfS
 - Stall at Penrith on a Plate/Eden Food and Farming Festival
8. Any other business
9. Agree date of next meeting (Wed 3rd July?)

Present: Chris Cant, Peter Dicken, Nigel Jenkins, John Bodger, Christine Sutherland, Peter Ward, Geoff Rockliffe-King, Maureen Ward.

ITEM	DISCUSSION	ACTION
1	Apologies were received from Peter Clarke	
2	Declarations of interest to be noted for each item	
3	The minutes of the last meeting had been circulated and posted on the website. GR-K proposed accepting these as a true record and Peter Ward seconded. Minutes not available for signature - to be signed by NJ at next opportunity.	Agreed
4	<p>NJ had produced a summary of PACT's progress to date. This was well received and NJ congratulated on a comprehensive and valuable document. Tim Gale was unable to attend the board meeting, but may join us for a future meeting. NJ will follow up with Lee Quinn (Eden Local) and will prepare an article - possibly on "Grow Your Own" - for the July issue.</p> <p>PW pointed out that we need more capacity in PACT, and NJ suggested that we revisit our original aims and perhaps concentrate on just two areas - Education and Food.</p> <p>NJ is investigating the national project "Solar Schools" and is communicating with Tim Gale about this.</p> <p>CC is investigating the possibility of Freegle in Schools and is working on a mobile app for Freegle.</p> <p>PW is involved with QEGS and Ullswater College, talking to students about how they would like to see Penrith evolve in the future. The Portas money provides the funding (£10,000) to take the students' ideas forward.</p>	NJ to action

ITEM	DISCUSSION	ACTION
5	<p>PW declared an interest in all the Sustain Eden Projects as Chair of CAfS and as a paid worker for Opt4. He reported that the collective switch was cancelled by Energy Helpline as the other two partners did not generate enough interest to make a collective switch viable. This meant a great deal of work for everyone as 250 people had registered with Opt4 for the switch. However, progress has been made with partnership arrangements with Impact, Eden and Two Castles Housing Associations and Opt4 is confident that they can move forward. CC asked if there might be future collective switches Opt4 could join, and PW reported that the feedback within the industry was that the numbers coming forward were not as great, and savings in some cases not any better than those available on the Internet. PW confirmed that Opt4 was still in budget as planned and requested that for simplicity the line of accountability should be from Opt4 to CAfS, with PACT not involved.</p> <p>PW reported that the Tree Whisperers project was still in its early planning stage, but a framework was in place. The schools are all at different stages and Dawn Hurton has put together a core package which schools can dip into to bring them all to the same stage. Schools can then choose between several different projects - films, school events, community events, new website. Schools will work in clusters and come together for presentations. Already she has been contacted by a person from Whitehaven who is interested in rolling this out in their area.</p> <p>Cont.....</p>	Agreed

ITEM	DISCUSSION	ACTION
5 cont..	<p>CC declared an interest for the Sustain Eden Freegle project. This project had a good launch event at Bolton and an article in the Transition Free Press. There is now a "Grow Your Own" sub-category in Freegle. The Egg Map has had a slow start and needs further publicity. The RHS have given us free seeds and Peter Clarke is bringing these on in his polytunnel. CC has put a map of edibles in Penrith on the website. CC mentioned the Edible Garden Sow in London in March 2014 and wondered if we could get some exhibition space.</p> <p>A group in Appleby are forming an "Incredible Edible" group and have a polytunnel at the Heritage Centre. Both NJ and CC declared an interest in the edibles project.</p> <p>The money for the transport project which was to be part of the Sustain Eden project has been returned to CAfS and PACT is no longer responsible for it, but PW reported that he has a meeting arranged with Cumbria County Council to talk about updating and improving the local transport section of their website. NJ said he had been in touch with the local firm who make electric bikes and PW confirmed that electric bikes were being investigated for use in Alston as part of the Sustain Eden project.</p> <p>PW talked the board through the administrative necessities and the budget for the Sustain Eden projects, and proposed that PACT Ltd pays CC £200 for his work so far, and the £500 per year for website and finance work. MW seconded.</p> <p>There will be a one off cost of approx £400 for projector etc. - this has already been agreed. PW proposed that recorded time spent on Sustain Eden Projects should be logged at a rate of £25 per hour.</p> <p style="text-align: right;">.....cont</p>	<p>CC to follow up</p> <p>Agreed</p> <p>NJ to follow up</p> <p>Agreed</p>

ITEM	DISCUSSION	ACTION
5 cont..	<p>PW reported that the Greening project was nearing its completion. All the street furniture has been reprinted and work on St Andrew's Churchyard starts on Monday 12th June and will be finished within 3 weeks. Volunteers will help with tree planting.</p> <p>The Watermill has its website up and running and they are now an IPS. PACT's involvement will cease as soon as all the paperwork is in order.</p>	
6	<p>PACT (old style) closes down on 10th July 2013 after the Greening project is complete. No decision was made about whether a launch event for PACT Ltd is necessary - this could coincide with the AGM as that will be an opportunity to vote for new board members.</p>	
7	<p>Eden Local - this has already been minutes above. Quick Books is installed and running. Possible purchases - already discussed and minuted above.</p> <p>Display Boards from CAfS - Peter Clarke was to follow this up - not present.</p> <p>Stall at Penrith on a Plate - Eden Food and Farming Festival. We will have a stand showcasing Grow Your Own with space for Community Garden exhibits and Give Peas a Chance.</p>	
8	<p>MW asked the board's permission to circulate the mailing list with Mc Donald's litter pick on 1st July.</p>	Agreed
9	<p>Date of next meeting. This should be 3rd July but several people are unable to attend. 10th July suggested as alternative - to close old style PACT down and board meeting for PACT Ltd.</p>	Agreed

ITEM	DISCUSSION	ACTION
	<p>Forward dates</p> <p>27th June - CAfS AGM - Mike Berners Lee speaking at this - book online with CAfS</p> <p>20th July -Penrith on a Plate</p>	

The meeting closed at 9.45 pm

Date of next meeting: 10.7.13 at Applegarth, Nicholson Lane.

Signed as a true record.....